

# Project Progress Report

Project Name: Capital Systems Improvement Project

Reporting Period:	From: 06/01/2006	To: 06/30/2006
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Audience:

Schedule Status: ☒ GREEN ☐ YELLOW ☐ RED

*(Green = project is on-time; Yellow = project is 10% behind schedule; Red = project is more than 10% behind schedule or a significant risk has arisen that could cause failure of the project)*

Budget Status: ☒ GREEN ☐ YELLOW ☐ RED

*(Green = project is on-budget; Yellow = project is 10% over budget; Red = project is more than 10% over budget or a significant risk has arisen that could cause failure of the project)*

Risk Status: ☒ GREEN ☐ YELLOW ☐ RED

*(Green = no new risks; Yellow = new risks are level 6 or less; Red = new risks are level 9)*

## Achievements

- Stakeholder kickoff meeting July 13, 2006
- Initial requirements defined
- Project planning complete

## Objectives for the next reporting period

- Hire Contract Developer
- Feasibility study
- Begin WBS

## Schedule

- Project Initiation – April 2006
- Project Kickoff – June 14, 2006
- Requirements definition – June 30, 2006
- GAP Analysis – July 7, 2006
- Conceptual Solution – August 14, 2006
- Project Planning (scope, resources, schedule, high level design) – August 30, 2006
- System development begins – September 1, 2006
- First phase implementation – Spring 2007
- Final phase implementation – Winter 2007

**Budget**

\$500,000 appropriated by the Legislature

Within budget

**Issues****Risks**

Newly discovered or re-arisen, including Risk Severity Indicator